Posted: Friday, October 9, 2015 at 3:30 p.m.

REGULAR MONTHLY MEETING NOTICE AND AGENDA

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District will meet in regular monthly session on Tuesday, October 13, 2015, at 12:00 noon. This meeting will include an Executive Session to discuss litigation relating to the expropriation of the Violet Dock Port, 34th Judicial District Court, Case # 116-860. The meeting will be held at the port office which is located at 100 Port Boulevard, Chalmette, Louisiana.

P. James DiFatta, Treasurer/Secretary

Regular Monthly Meeting

October 13, 2015

A G E N D A

Harold J. Anderson \_\_\_\_\_\_\_

Elton J. LeBlanc \_\_\_\_\_\_\_

P. James DiFatta \_\_\_\_\_\_\_

Henry Ballard, Jr. \_\_\_\_\_\_\_

Cheri C. Quigley \_\_\_\_\_\_\_

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Any Public Comment in accordance with R.S. 42:14(D)
5. Approval of the minutes of the regular meeting held on September 8, 2015.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Request for Proposals (RFP’s) were received in the Port office on Wednesday, September 30, 2015, at 2 p.m. for the External Building Repairs for Building 64 project. The RFP’s were as follows:

Contractor Amount

DelValle Services LLC $55,104.00

B&K Contractors, INC $57,150.00

Picou Fradella Construction No RFP Submitted

Emile Pellitteri Construction No RFP Submitted

Boasso Construction No RFP Submitted

Regular Monthly Meeting

October 13, 2015

Page 2

Approval to award RFP to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Request for Proposals (RFP’s) were received in the Port office on Monday, October 5, 2015, at 2 p.m. for the Construction and Delivery of New Violet Guard Station project. The RFP’s were as follows:

Contractor Amount

Southern Services $102,450.00

DelValle Services LLC $104,960.00

Keystone No RFP Submitted

All Service Machine Shop No RFP Submitted

Beloso Welding No RFP Submitted

Approval to award RFP to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_. This amount is under the State’s maximum amount for an RFP, but does surpass Port Policy.

Motion by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Finance Report
2. Executive Director’s Report

Construction Projects

Kiosk

1. Approval of Agreement between the St. Bernard Port, Harbor and Terminal District and the Ports Association of Louisiana to use approximately 630 sq. ft. of office space located on the second floor of the Administration/Security Complex for approximately one year ending August 14, 2015.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Approval to accept the second (final) one-year extension stated in the Agent of Record (AON) agreement.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Regular Monthly Meeting

October 13, 2015

Page 3

1. Approval for the Executive Director to enter into a professional services agreement with N-Y & Associates to provide engineering services relating to the Chalmette Terminal Primary Force Main project. Not to exceed $85,000.00.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Approval for the Executive Director to enter into a professional services agreement with Infinity Engineering Consultants, LLC to provide engineering services relating to the Violet Communications Tower project increasing the wind load to withstand a Category 5 Hurricane. Not to exceed $31,500.00

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Resolution for the American Association of Port Authorities 2015 Annual Meeting.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Executive Session to discuss litigation relating to the expropriation of the Violet Dock Port.

Convene Executive Session: \_\_\_\_\_\_\_\_\_\_\_ p.m.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reconvene Regular Session: \_\_\_\_\_\_\_\_\_\_\_ p.m.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Old Business
2. New Business
3. Adjournment

Motion by Seconded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next regular meeting date will be Tuesday, November 10, 2015.